

Record of decision taken under delegated powers by a council officer



Title:	Award of Personal Support Services via a Dynamic Purchasing System (DPS) and Lot specific contracts
Divisions Affected:	All
Key Decision:	Yes
Reason Key:	Over £1m
Decision taken under delegation by virtue of:	Approval to Procure was given via the Annual Procurement Forward Plan on 15th December 2020 Cabinet 15 December 2020 Min ref: 212/20

Summary

Surrey County Council (SCC) has a statutory duty to support disabled children, young people and their families. Personal Support is part of the short breaks offer but is a specialist service and is only available following assessment.

Personal Support is home-based care, primarily used by SCC's Children with Disabilities team to provide families with respite care (short break), in accordance with their assessed needs. Personal support may also be used to provide other types of support such as emergency or crisis support and support outside the home for children and young people to access and be included in social and leisure activities in their local communities.

The services provided through the new contract will be available to all of the Children's Services teams and the procurement value reflects this scope.

The new DPS for Personal Support Services will commence on 1st April 2024 and it will be in place for 3 years, up to 31st March 2027. There is also an available extension of 2 years taking this to 31st March 2029.

Decision made

Decision made:

It was AGREED that:

1. Surrey County Council will award a DPS to deliver Personal Support Services.
2. All Call off contracts for individual placements via a mini competition or direct awards made under the DPS will be approved by the Director of Commissioning and/or Head of Service.

Reasons for Decision:

Surrey County Council will be able to meet its statutory duties and ensure we provide Personal Support Services to children and young people. This procurement was run via a compliant route to market meeting the requirements of the Public Contracts Regulations 2015.

Decision taken by:	Rachael Wardell, ED for CFL
Decision taken on:	28 December 2023
To be implemented on:	DPS Start Date: 1 st April 2024

Alternative options considered

N/A

Summary of any financial implications

Surrey County Councils overall estimated spend though the DPS is £17.2m over the lifetime of the contract

Declarations of conflicts of interest

None

Consultation/Process Followed

This was captured and approved by Cabinet as part of the APFP.

Background Documents

Part 1 Procurement Report

Exempt:

Yes